

Offers – Internships and Fellowships

Title: Researcher

Status: We offer multi months internship and fellowship post to the qualified candidates

Location: Prishtina – Kosovo

Reporting to: Executive Director

POSITION SUMMARY: Interns are required to research, draft and edit policy reports

Fellowships would help plan, conduct research, write and edit policy reports and briefings.

RESPONSIBILITIES:

Under the supervision of the Executive Director and/or other Senior Team, he/she:

- plans and develop research agenda; outline and activities; conducts research, interviews, draft high quality reports; prepares briefing papers and derivative products (op-eds etc. proposes policy initiatives for Balkans Group reporting agenda. proposes policy initiatives for Balkans Group reporting agenda

REQUIREMENTS:

- An advanced degree (or ongoing) in international relations, political science, public policy, sociology, management or other related fields;
- Strong research skills and ability to propose policy interventions;
- Excellent analytical and writing skills,
- Ability to build strong relationships with partners, officials, media, and civil society;
- A strong capacity for effective teamwork, high degree of flexibility, willingness to
- Work long hours and under pressure of deadlines;
- Ability to work in a fast-paced and challenging environment

HOW TO APPLY:

Interested candidates should send a cover letter (in English), CV, and contact details of three references. Successful candidates will be invited for an interview. Applications must be received no later than 15 December 2017.

Applications with “interns or “fellowships” in the email subject shall be emailed to: office@balkansgroup.org

About the Balkans Policy Research Group

Balkans Group is a think-tank and has three programs : *state building* (institutional building and democratic consolidation); *Reconciliation and neighborly relations*; and *European Integration and Policy Change*. We research and produce high quality reports on good governance and rule of law, minority integration, regional issues in the Western Balkans and EU-related reforms.

www.balkanngroup.org